

**10-15 TRANSIT BOARD
MINUTES
March 26, 2015**

Present	Deke Wood Greg Kenning	Dale Taylor Lee Dimmitt	Ted Nixon Jody McDanel	Michael Beary Dennis Smith
Staff:	Jay Allison	Carey Frazier	Richard Hem	
Guests:	Bob Breckenridge	Chris Kukla		

AGENDA: The agenda was presented and accepted.

MINUTES

The minutes from the meeting of January 22, 2015 were presented. Greg Kenning moved and Ted Nixon seconded a motion to approve the minutes. Motion carried.

EXPENSE REPORT

Expenses for the month of January, 2015 were presented. Dale Taylor moved and Ted Nixon seconded a motion to approve the expense reports. Motion carried.

Expenses for the month of February, 2015 were presented. Michael Beary moved and Dale Taylor seconded a motion to approve the expense reports. Motion carried.

FINANCIAL REPORTS

The Financial reports up through January 31, 2015 were reviewed. Michael Beary moved and Dennis Smith seconded a motion to approve the financial reports. Motion carried.

The Financial reports up through February 28, 2015 were reviewed. Ted Nixon moved and Greg Kenning seconded a motion to approve the financial reports. Motion carried.

RIDERSHIP

The December 2014 ridership report was presented and excepted.

The January 2015 ridership report was presented and excepted.

The February 2015 ridership report was presented and excepted.

PROGRESSIVE MAINTENANCE REPORT

The January 2015 progressive maintenance report and full service reports were reviewed.

The February 2015 progressive maintenance report and full service reports were reviewed.

OTHER BUSINESS

The board discussed that drivers should keep cell phone usage to a minimum and personal cell phone use is not allowed. Jay explained that he is looking into ordering blue tooth sets for the drivers in case they need to use their phone to avoid fines.

The board recommended that 10-15 Transit start having quarterly or bi-annual safety meetings. This can be accomplished by phone call or conference call. Suggestion was made to check into using ICN network at IHCC for this.

Jay Allison said he has been in contact with Courtney at TD & T about audit. 10-15 Transit has received approval for an extension until June for the audit.

Houck Advertising now as a signed contract with Penn Place in Ottumwa for bus advertisement. Around \$5,000 annual contract. This will include tail wraps on 3 buses and banners on 2 buses. They are also working on another advertising contract.

Bob Bratten has been assigned to be on the accident review committee.

Jay explained that 2 of our new buses should arrive around the third week of June. 10-15 Transit has also been approved 8 new buses by state, 2 approved by RPA17 and 2 buses through Kris Kukla. This is a combination of six mini vans and six buses. The average cost per bus is \$87,000.00 and \$51,000.00 per mini van. We can get an Amoco loan from DOT to help with 10-15 Transit portion of the new buses. Repayment plan would be about \$1,900.00 per quarter.

Jay Allison shared that state transit assistance will be increasing to about \$349,000.00 and federal transit assistance decrease \$9,500 for the year of 2016.

- No further business.
- **NEXT MEETING** - The next meeting will be April 23, 2015 at 10:15am at the Transit Conference Room.

ADJOURNMENT With no further business to conduct, the meeting was adjourned at 11:14 a.m. with a motion by Michael Beary and a second by Deke Wood at 11:14 a.m.

Lee Dimmitt, Chairman

Greg Kenning, Vice Chairman

Dale Taylor, Secretary